

## Apprentice Lineman

**Job Title:** Apprentice Lineman

**Department:** Operations

**Reports To:** Foreman or assigned supervisor

**FLSA Status:** Full-Time Non-Exempt

### Summary

Responsible for acquisition of the skills and knowledge necessary to perform all activities required for the construction, maintenance, and operation of distribution and transmission lines under the direct supervision of qualified Foreman or Journeyman Lineman, through the completion of the four-year apprentice program and 8,000 hours of logged training activity. Represents Elkhorn Rural Public Power District to consumers.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

1. Observes all safety rules.
2. Participates in a four-year apprentice program.
3. Logs at least 8,000 hours of on the job training according to apprenticeship program requirements.
4. Assists construction crew in construction, retirement, and maintenance activities for both underground and overhead.
5. Understands and completes such paperwork as required in a timely fashion.
6. Becomes familiar with policies and safety manuals.
7. Understands and properly utilizes personal protective equipment (PPE) and safety equipment.
8. Becomes familiar with operation, uses and maintenance of equipment.
9. Becomes familiar with ERPPD system – maps, feeds, etc.
10. Continually inspects equipment for mechanical defects and/or unsafe conditions.
11. Climbs poles safely and efficiently.
12. Observes, learns and assists as appropriate with energized work.
13. Becomes familiar with staking sheets and construction specifications
14. Maintains vehicle to assure it is serviceable and clean at all times.
15. Starts on-call rotation after completing formal energized work training -either a class or documented on the job, completing an on-call shadowing rotation and being evaluated for the on-call duties.
16. Performs any other duties assigned in order to fulfill the objectives of the district.

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities required of personnel in this position.

### Competencies

1. Teamwork Orientation.
2. Communication Proficiency
3. Problem Solving/Analysis
4. Decision Making.
5. Customer Focus.
6. Technical Capacity.

### Supervisory Responsibilities

This job has no supervisory responsibilities.

**Qualifications** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The following requirements are representative of the knowledge, skill, and/or ability

required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience**

Associate's degree (A. A.) or equivalent from two-year college or technical school, preferred; or six months to one year related experience and/or training; or equivalent combination of education and experience.

**Communication Skills**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak professionally and effectively individually and in groups with customers or employees. Ability to foster a supportive communication environment: active listener, problem solution orientation, collaborative, calm demeanor, and being honest.

**Mathematical Skills**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to apply concepts of basic algebra and geometry.

**Reasoning Ability**

Ability to carry out instructions furnished in written, oral, or diagram form. Ability to define problems and viable solutions. Ability to deal with problems involving several concrete variables in standardized situations.

**Computer Skills**

Basic knowledge of computer operations to include spreadsheet and word processor applications, as well as district computer applications.

**Certificates, Licenses, Registrations**

Must have or will obtain a current valid Nebraska Commercial Driver's License (CDL). Must have or will be trained in CPR and First Aid.

**Other Skills and Abilities**

1. Pole Top and Bucket Rescue.
2. Knowledge of District standards applying to employee's work.
3. Knowledge of the territory in which the employee operates, the District facilities there, and principal customers' connections.

**Other Requirements**

1. Must be available for planned and emergency overtime as required.
2. Must be available for on-call duty as required.
3. Must live within 15 minutes of reporting site.
4. Employee is subject to random drug testing as per DOT guidelines.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk and talk or hear. The employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. Position requires climbing poles and standing

in aerial lift bucket to work at heights installing transformers or line, often working in awkward positions. The employee must regularly lift and /or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this Job, the employee is regularly exposed to outside weather conditions and risk of electrical shock. The employee is frequently exposed to high, precarious places and vibration. The employee is occasionally exposed to moving mechanical parts; fumes or airborne particles. The noise level in the work environment is usually loud.

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Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
HR/Supervisor Signature

\_\_\_\_\_  
Date