

ELKHORN RURAL PUBLIC POWER DISTRICT

POLICY # 3285

SERVICE DROP POLICY

I. SCOPE:

The scope of this policy is to clarify the District's service installation policies as pertaining to the various rate classifications and rural/municipal/subdivision areas. Urban areas shall be defined as within the corporate limits of Hadar, Clearwater, Elgin, Ewing, SID #1 (Woodland Park) and all established subdivisions near urban areas, including Enola.

II. UNDERGROUND

A. Urban and rural farm: (electric heat)

All meters on underground applications shall be installed adjacent to the source, typically within 10-feet of the padmount transformer. The metering equipment shall be mounted on a suitable mounting device, i.e. a steel meter rack, treated wood rack, or other devices suitable for long term support. The use of a metering pedestal may be an option, with the costing to be determined on an individual basis depending upon their service requirements. All mounting devices must be approved by a qualified District employee, prior to installation.

For customers requesting service requirements above 400 amps, the metering point shall be at the secondary terminals of the transformer. The customer shall furnish all wiring and equipment past this point. The costs of the transformer rated metering (CT metering) shall be calculated prior to installation. All transformer-rated metering shall remain the property of the District. All other metering sockets and associated equipment shall be owned and maintained by the customer. On installations above 400 amps, the customer shall be billed full costs of installation on projects exceeding the allowable investment limits in place at the time of installation.

III. OVERHEAD

A. Rural and farm

Installations shall be billed the full costs of metering equipment placed on a standard meter pole installation.

B. Urban and subdivision

Customers shall provide all service-related equipment at the point of delivery. Mounting of the equipment shall be the responsibility of the customer.

C. Mobile homes and Trailer Parks

Defined as all single family residences not attached to a permanent foundation, including modular, double-wide, and single-wide structures.

The District's facilities in trailer parks shall be limited to point-of-delivery. Park owner(s) shall be responsible for all wiring past the delivery points. The District will provide primary and

secondary facilities to points of delivery in trailer parks based upon allowable credits in place at the time of installation. Aid-in-construction shall be calculated on an individual basis for each trailer park, whether overhead or underground. Delivery points in trailer parks typically consist of multiple meter rack installations. These installations shall be performed by a licensed contractor.

For single mobile homes not in a trailer park, the owner shall bear all service equipment costs.

D. Commercial installations

Commercial installations, whether rural or urban, shall be defined as all installations where electricity is a key component in a for profit venture. This would include businesses, feedlots, hog confinements, grain bins, churches, schools, etc. Service installations shall be considered on a case-by-case basis depending upon projected kwh revenue credits in place at the time. Construction and service installation costs to the customer shall be based on project costs, less allowable revenue credits. Commercial ventures shall bear the full cost of all service equipment. On underground installations, service shall be taken adjacent to the transformer on an approved mounting device. On installations over 400 amps, metering shall be placed on the secondary side of the transformer. On three-phase services under 400 amps, the District will determine if C.T. metering or self-contained metering will be used.

E. Pasture pumps and domestic wells

Pasture pumps and domestic wells shall be considered on a case-by-case basis with construction and service costs calculated up front, less the allowable credits in place at the time. All service-related equipment costs for accounts of this type shall be billed to the customer.

F. Conversions

Cosmetic conversion of an overhead service to an underground service, with no significant change in revenue, it shall be the customer's responsibility to provide trench, conduit, and associated service equipment. The District shall install appropriate service conductors in customer supplied, electrical grade conduit, buried to depths as specified in the National Electric Safety Code.

G. Electric Heat

For electric heat services, see Policy 3280-B.

IV. Summary:

All service installations shall comply with the National Electrical Safety Code, the National Electric Code, City and State inspection requirements, and District policies as applicable.

Adopted: March 20, 2001
 Revised: February 14, 2006
 Revised: July 8, 2008
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