

Implementation: 3/20/2001
Revised: 2/14/2006; 7/8/2008; 11/8/2011; 8/13/2024
Reviewed:

Policy: #3285 – Service Drop Policy

SCOPE OF POLICY: Customers

RESPONSIBILITY: Management; Employees

I. Policy

Elkhorn Rural Public Power District (ERPPD) will provide service installation to customers as defined in this policy based on the various rate classifications and rural/municipal/subdivision areas. Urban areas shall be defined as within the corporate limits of Hadar, Clearwater, Elgin, Enola, Ewing, SID #1 (Woodland Park), trailer parks, and all established subdivisions, which include 20 or more meters.

II. Procedure

A. Underground

- Urban and rural farm: (electric heat)
 - i. All meters on underground applications shall be installed adjacent to the source, typically within 10-feet of the pad mount transformer. The metering equipment shall be mounted on a suitable mounting device, i.e., a steel meter rack, treated wood rack, or other devices suitable for long-term support. The use of a metering pedestal may be an option, with the costing to be determined on an individual basis depending upon their service requirements. All mounting devices must be approved by a qualified ERPPD employee, prior to installation.
 - ii. For customers requesting service requirements above 400 amps, the metering point shall be at the secondary terminals of the transformer. The customer shall furnish all wiring and equipment past this point. The costs of the transformer rated metering (CT metering) shall be calculated prior to installation. All transformer-rated metering shall remain the property of ERPPD. All other metering sockets and associated equipment shall be owned and maintained by the customer. On installations above 400 amps, the customer shall be billed full costs of installation on projects exceeding the allowable investment limits in place at the time of installation.

B. Overhead

- i. Rural and Farm: Installations shall be billed the full costs of metering equipment placed on a standard meter pole installation.
- ii. Urban and subdivision: Customers shall provide all service-related equipment at the point of delivery. Mounting the equipment shall be the responsibility of the customer.
- iii. Mobile homes and Trailer Parks: Defined as all single-family residences not attached to a permanent foundation, including modular, double-wide, and single-wide structures.
 - a. ERPPD's facilities in trailer parks shall be limited to point-of-delivery. Park owner(s) shall be responsible for all wiring past the delivery points.

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ERPPD will provide primary and secondary facilities to points of delivery in trailer parks based upon allowable credits in place at the time of installation. Aid-in-construction shall be calculated on an individual basis for each trailer park, whether overhead or underground. Delivery points in trailer parks typically consist of multiple meter rack installations. These installations shall be performed by a licensed contractor.

- b. For single mobile homes not in a trailer park, the owner shall bear all service equipment costs.
- iv. Commercial installations: Commercial installations, whether rural or urban, shall be defined as all installations where electricity is a key component in a for-profit venture. This would include businesses, feedlots, hog confinements, grain bins, churches, schools, etc. Service installations shall be considered on a case-by-case basis depending upon projected kwh revenue credits in place at the time. Construction and service installation costs to the customer shall be based on project costs, less allowable revenue credits. Commercial ventures shall bear the full cost of all service equipment. On underground installations, service shall be taken adjacent to the transformer on an approved mounting device. On installations over 400 amps, metering shall be placed on the secondary side of the transformer. On three-phase services under 400 amps, ERPPD will determine if C.T. metering or self-contained metering will be used.
- v. Pasture pumps and domestic wells: Pasture pumps and domestic wells shall be considered on a case-by-case basis with construction and service costs calculated up front, less the allowable credits in place at the time. All service-related equipment costs for accounts of this type shall be billed to the customer.
- vi. Customer Requested Conversions: ERPPD will provide conversion of an overhead service to an underground service at the request of the customer with no significant change in load. Construction and service costs will be calculated up front with all service-related equipment costs billed to the customer. If there is a significant change in load, please see policy #3141 – Electric Line Extension.
- vii. Electric Heat: For electric heat services, see Policy 3160-B.

C. Standards

All service installations shall comply with the National Electrical Safety Code, the National Electric Code, City and State inspection requirements, and ERPPD policies as applicable.