

Implementation: 01/12/1987

Revised: 01/11/1994, 12/14/1999; 04/13/2004; 09/08/2009; 1/8/2019; 6/9/2026

Reviewed: 08/12/1997; 09/11/2000; 06/10/2003; 12/13/2008; 12/9/2008; 7/14/2020

Policy: #1070 – Safety

SCOPE OF POLICY: Board of Directors

RESPONSIBILITY: Board of Directors, General Manager

I. Policy

The purpose of this policy is to assist in the protection of human life from injury and death and in the conservation of property belonging to Elkhorn Rural Public Power District (ERPPD) and others from accidental damage or destruction.

II. Procedure

- A. It is hereby established that the board of directors will receive a monthly safety report from the general manager or his representative and that the minutes of the board of directors meeting will reflect that a safety report was made. This report shall include, but not be limited to, any updates to the list in Section B below, the accidents occurring during the period following the last report, the loss prevention activities engaged in by ERPPD and the activities of the safety committee.
- B. It is further established that the board of directors will oversee that the general manager shall ensure that ERPPD's safety program addresses each of the following areas:
 - (1) a comprehensive safety training program covering hazard recognition, proper use of personal protective equipment, emergency response procedures, and safe work practices specific to the utility industry, with regular revisions to incorporate new safety protocols and lessons learned from recent incidents;
 - (2) regular safety hazard and risk assessments to proactively identify, document, and mitigate occupational threats before they cause harm to personnel or property;
 - (3) written Lockout/Tagout (LOTO) procedures to prevent accidental energization of machinery or equipment during maintenance or repair, ensuring that power sources are isolated and verified safe before work begins;
 - (4) a Personal Protective Equipment (PPE) program that identifies required PPE specific to utility work, ensures availability of appropriate equipment, and provides training on proper selection, use, and inspection of PPE;
 - (5) pre-task safety briefing requirements mandating that crews conduct job briefings before beginning any task to identify potential hazards, review job-specific precautions, and confirm that all workers understand their responsibilities;
 - (6) emergency response drills conducted on a regular basis, encompassing scenarios relevant to the utility industry including electrical emergencies, confined space rescues, and response to natural disasters, with review and update of emergency response plans following each drill;
 - (7) a worker participation and hazard reporting program that establishes a mechanism for employees to report workplace hazards without fear of retaliation and requires that reported hazards be resolved within a reasonable time frame; and
 - (8) compliance with applicable regulatory standards; including but not limited to a safety manual.

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- C. ERPPD may be members of the Nebraska Safety Council; NRECA; and the NREA Job Training & Safety program, and other value-added organizations that promote safety that the board of directors or management authorize.